



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION TAKEN BY:	Martin Eden
PORTFOLIO AREA:	Environmental Services

SUBJECT: To approve the award of contract for the provision of a Gully Cleansing Service.

1. DECISION

Award a contract for three years, with the option to extend for a further twelve months, to Drainrite Environmental Services Ltd. The contract will be for planned maintenance of the gullies across BwD.

2. REASON FOR DECISION

An advertised competitive open tendering exercise has been undertaken with thirteen bids received. The bids were evaluated against published criteria in the tender documentation. (Price allocated 70% of the marks, quality 20% and social value 10%)

3. BACKGROUND

As a unitary authority, the Council is not only the highway authority, but also the Lead Local Flood Authority (LLFA). As highway authority, the Council currently maintains approximately 30000 gullies, 52 trash screens and all highway drainage pipes.

The council have approved the Gully Cleaning Strategy which provides the method of the Council's approach to the maintenance of the drainage system within the Borough. A systematic approach to the maintenance is increasingly seen as being vital to ensure that gully cleaning and other flood risk work issues are resolved on a risk-priority basis and that all adopted highway gullies within the borough are attended on a 5-year cycle.

The Council has in the past carried out the planned cleansing/emptying of gullies in-house. However, last year the decision was made to out-source the service. A quotation exercise was undertaken for a short term contract. This was to allow the Council time to conduct a full tendering exercise.

Submissions have been scored and verified by members of the Highways Team together with the Contracts and Procurement Team.

4. OPTIONS CONSIDERED AND REJECTED

- Use an existing framework agreement. A suitable agreement could not be identified and therefore this option was rejected.
- Continue with a short term contract. This was rejected because the aggregated value meant a tender exercise had to be undertaken to meet the Council's Contracts and Procurement Procedure Rules. In addition, it was felt a longer term contract would offer better value for money.

5. DECLARATION OF INTEREST


All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION:	1
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CONTACT OFFICER:	Imran Munshi
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DATE:	08/09/2021
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BACKGROUND DOCUMENTS:	Highway Maintenance Gully Cleaning Strategy
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Signed: 	
Director: Martin Eden	Date: 14 September 2021